

POSITION AVAILABLE

LANDFILL SCALE CLERK, part-time, every Friday (10 hours) and Saturday (5 hours) (15 hrs./week). Location of position is landfill near Clarkson, Nebraska. Operational hours of the landfill is 7:00 a.m. to 4:00 p.m. Mon-Fri and 7:00 a.m. to Noon on Saturday. Weighs various vehicles on electronic scale, makes computer accounting records and reports, calculates, collects, and accounts for landfill disposal fees, records source of waste and generates appropriate reports. Must have a valid driver's license, be able to mow, scoop snow, and maintain the office area. Must have knowledge of Excel and Word software programs. Beginning salary \$16.29 per hour with cost-of-living increase 10/1/21. Apply at Personnel Office, 309 North 5th Street, Norfolk, NE 68701, phone (402) 844-2010, or www.norfolkne.gov/HumanResources through September 1. The City of Norfolk does not discriminate on the basis of race, color, national origin, sex, religion, age, or disability in employment or the provision of services.

AN EQUAL OPPORTUNITY EMPLOYER